

BUSTA 1

Il subappalto nel D.lgs. 36/2023

L'accesso ai documenti amministrativi

Il Segretario Comunale: nomina, ruolo e competenze

INFORMATICA:

Cos'è Autocad

INGLESE:

Mr and Mrs Smith have one son and one daughter. The son's name is John. The daughter's name is Sarah. The Smith live in a beautiful house. They have a living room. They watch Tv in the living room. Mum cooks in the Kitchen and they eat in the dining room

A handwritten signature in black ink is written over a blue circular stamp. The stamp contains the text "MUNICIPALITÀ DI TORRES" around the perimeter and some illegible text in the center.

BUSTA 2

L'affidamento diretto nel D.lgs. 36/2023

Gli atti tipici del comune

Il Sindaco

INFORMATICA:

Cos'è la PEC

INGLESE:

What does British people eat? Well, we're famous for fish and chips, bacon sandwiches and roast dinners, but one of our favourite meals isn't very famous. It's the Great British Pie! Here in the UK, we love pies. We eat them at home, at school, in restaurant and even football matches!



BUSTA 3

Documenti che fanno parte della contabilità

L'accesso civico ai sensi del D.lgs. 33/2013

La pubblicità degli atti amministrativi

INFORMATICA:

Cos'è EXCEL

INGLESE:

Martha is at the grocery store, getting ready for a house party. She has a list of what she needs with her as she goes along. Martha first buys apples, bananas and strawberries. Next she buys potatoes, carrots, onions and tomatoes. Martha then goes to the pastry shop and buys a wonderful cake



BUSTA 5

Compiti del Direttore Lavori e del Direttore Esecutivo del Contratto

La motivazione del provvedimento amministrativo ai sensi della legge 241/90

I reati contro la pubblica amministrazione

INFORMATICA:

Cos'è Word

INGLESE:

I live in a House near the mountains. I have two brothers and one sister. My father teaches mathematics and my mother is a nurse at a big hospital. My brothers are very smart and work hard in school. My sister is a nervous girl, but she is very kind.

A handwritten signature in black ink is written over a blue circular stamp. The stamp contains the text "UNIVERSITAT DE TORRES DEL PENEDÈS" around the perimeter and "CAMPUS DE TORRES DEL PENEDÈS" in the center.